



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services
619-388-6922

Student Services Council

May 3, 2007
9:00 – 11:00 a.m.
Room Z-602
Minutes

APPROVED

Gail Conrad	Mesa Academic Senate
Valerie Edinger	Continuing Education
Cassie Morton	City Academic Senate (for Edwin Hiel)
Lynn Neault	Student Services
Gerald Ramsey	City College
Kirk Webley	Miramamar Academic Senate
Peter White	Miramamar College

GUEST:

Debbie Berg City College Nursing Program

1.0 Approval of Minutes

- April 26, 2007
- Approved

2.0 Mandatory Assessment for Nursing - Debbie Berg

- Debbie Berg attended the meeting to provide the Council with a brief update on the new mandatory assessment testing for the nursing program. She shared that as a result of recent legislation, effective Fall 2007, new nursing students must pass a diagnostic assessment test (basic math, English, reading, science) prior to being admitted to the program.
- It was shared that if the student passes the test (67% or higher), the student will be admitted. If the student fails to pass the test, the student must remediate and retake the exam, after 30 days from the first exam. The student will remain on the wait list until achieving a passing score.
- Students that achieve less than 45% on the Math segment of the test must take and pass Math 35 prior to retaking the exam. Students that achieve less than 45% on the English and/or reading comprehension segment must take and pass English 51 and/or 56 prior to retaking the exam.

- Debbie Berg stated that the assessment service, ATI's "Test of Essential Academic Skills (TEAS)," was approved by the State Chancellor's Office. She stated that ATI was the only vendor that went through the rigorous process to get approved.
- It was also shared that ATI's test has been used for years by City College; however, it was administered after admission as a diagnostic test. In the past, the results were used for referrals, tracking and monitoring, attrition rates, etc.
- Peter White inquired as to whether there is evidence that shows a linkage from the diagnostic test to success in the program. Debbie Berg stated that she cannot say conclusively that there is any evidence.
- Peter White expressed serious concern that the admission test is administered after the student has completed all the pre-requisites and completed the academic preparation with a 2.5 GPA or higher. If the student does not pass the test, which has no linkage to the program, the student has to then remediate to get into the program.
- Debbie Berg confirmed Peter's assessment. She shared that she met with the English and Math Chair and they reviewed the paper and pencil version and felt that the remedial Math and English courses were the appropriate ones to take for a student to pass the test.
- The Council agreed that there is a need to have internal research data conducted, including success rates, attrition related to the new admission requirement, etc. They are also concerned with the message it gives students when they pass all their Math and English classes, yet cannot pass the test. Debbie Berg agreed to provide Lynn Neault with names and scores (%) for the students that took the test in the past, as well as for Fall 07, so data can be compiled.
- Debbie Berg shared that the other community colleges in the region are also using the same test, as it is a requirement from the state for grant funding.
- Lynn Neault suggested a countywide research related to the test and success rates.
- The Council thanked Debbie Berg for briefing the Council.

3.0 Freshmen Experience (Revisit Dates)

- At the last SSC meeting, the Council agreed that students will be registered July 18th and will be dropped July 27th.
- Since Fall 2007 registration is moving to July 9th, the Council agreed to change the registration date to July 13th.
- The Vice Presidents agreed to input the names into ISIS by the end of the day, July 9th. Lynn Neault's office will retrieve the names on July 11th.
- Lynn Neault agreed to provide the Vice Presidents with a code to input the student names into ISIS.

4.0 Petition for Schedule Adjustment after Deadline (Peter White)

- Peter White proposed minor changes to the "Petition for Schedule Adjustment after Deadline," form.
- Some of the changes include adding the official last date to add the course; include the student's signature acknowledging information; and a reason for referral to the Vice President.
- The Council discussed the process and approvals at length and agreed to modify the form.

5.0 Title 5 Revisions

- It was shared with the Council that the State Chancellor's Office, in conjunction with the academic senates and CIO reps have reviewed Chapter 6 of Title 5 and have made recommendations for revisions. These recommendations were discussed at the Consultation Council. Many of the changes will have a significant impact on the colleges, including implementation issues.
- The Council was provided with a summary of the most significant changes.
- Lynn Neault shared that the CSSO's, as well as other groups have not been involved in the recommendations. Serious concerns were expressed at Consultation and it was agreed to postpone review and allow for more thorough consultation, particularly to address the implementation issues.

6.0 Concurrent Enrollment

- Discussion was deferred until the next meeting since Gerald Ramsey was not present.
- Cassie Morton inquired if it was necessary to have the parent sign every semester for the student enrolled in Middle College. She asked if one form and signature could be used for the entire program, as it is very difficult to get parental signatures every semester. Lynn Neault agreed to review.

7.0 Timeline for Re-Taking Assessment Test (Gerald Ramsey)

- Deferred.

8.0 Academic Senate Reports

- Kirk Webley shared that Miramar will be voting for the new academic senate representative for the new fiscal year.

9.0 Curriculum Instructional Council Report

- The following joint SSC/CIC meeting dates were agreed upon by CIC:
 - September 27, 2007 (p.m. meeting)
 - February 21, 2008 (a.m. meeting)
- The Council confirmed the dates.

OTHER:

10.0 Student Health Fee Increase (Peter White)

- Peter White asked for clarification that there will be no health fee increase in 2007, with the increase taking place in Fall 2008.
- Lynn Neault reported that the increase is proposed for Fall 2008, with the exception of intersession. Intersession is currently under discussion at the Presidents' Councils. Currently, the options are \$10.00 (like summer) or a relative portion.

- Lynn Neault reminded the Council that previously the Council recommended charging intersession students a health fee as services are now provided. It was agreed to begin charging in 2008. At the last meeting the Council was asked to review the recommendation at the campus to confirm that intersession will be charged. This fee would apply only to students who take Intersession classes and not Spring (about 1650 students last year).
- Peter White shared that at Miramar, the health services supervisor confirms whether the student paid the fee or not, prior to providing services. He does not feel this is appropriate and feels that fee enforcement is not the responsibility of the health services staff.
- Peter also asked for clarification on abated students. He understands that students in the police or fire program that had their fee abated are not entitled to health services. Lynn Neault confirmed; however, stated it was up to Miramar College if they wish to serve those students.
- The Council discussed inter-campus enrollment. The policy is that if the health fee is paid, the student is covered at any of the campuses. The Vice Presidents agreed to work with the Health Centers.

11.0 TB Testing

- The Council discussed the recent TB incident, as well as others in the last year.
- Lynn Neault suggested having the County come out to the campuses and conduct a TB fair.
- It was suggested that Dottie Cordell contact the County and determine if there is interest in a partnership. City will follow-up.
- Further, there was preliminary discussion about possible testing on campus, as well as an information campaign.